

Extended Care 2013-2014 School Year

Dear Parents and Students,

Welcome back to another year of school. Extended Care is a before and after school program offered to students enrolled in grades K-8. If you are interested in using our Extended Care program please read the following, fill out the attached sheet and return it to the school office on or before the first day of school, September 2nd. A registration form and fee are also necessary. The registration form can be found in the school office.

At Extended Care our goal is to provide a safe environment for the children who attend Our Lady of the Lake School and need before and/or after school care. We strive to provide a Christian atmosphere of respect for each person and for the wonders of God's creation. All children of Our Lady of the Lake School are welcome regardless of race, color or religion.

We open at 7:00 am and then at 8:15 am, when the first bell rings, students are escorted to where they line up. We reopen when school lets out and close at 6:00 pm. There is a dollar a minute charge for any time after 6:00 pm. On most no school days we are open from 7am until 6pm. Please look for sign-up sheets for those specific days.

Please indicate on the attached sheet your student's regular schedule. If you don't have a regular schedule at this time please feel free to mark drop-in. It is very important we have an accurate count of the number of students we have each day, in order to provide enough snack and projects. With any additions or cancellations to your regular schedule please contact us as soon as you know. You can email us or call us at Extended Care 24 hours a day. We regularly check messages.

We are looking forward to working with your children this school year and cannot wait to see everyone!!

Our Phone Number: 206 525 5584

Email: vkush@ollseattle.org

Extended Care Intent Sheet 2013-2014

Please indicate below your Extended Care Schedule for the 2013-2014 school year. This is important for us to have an idea as to how many children we will have on any given day for staffing, project and snack purposes. (Note: This is different than our registration form)

Family Name: _____ Student Name: _____

Regular School Schedule

| | AM | PM |
|------|----|----|
| MON | | |
| TUE | | |
| WED | | |
| THUR | | |
| FRI | | |

| | |
|--|---|
| | We will use the program as a drop-in |
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Please try to give advanced notice if you plan on having your child join us.

- - - - - Special Days - - - - -

HALF DAY ON SEPTEMBER 3RD ~ FIRST DAY OF SCHOOL

_____ We need X-Care on the 3rd from noon until _____.

_____ We will not need X-Care on the 3rd

NO SCHOOL ON SEPTEMBER 20TH ~ TEACHER IN-SERVICE

_____ We need X-Care on the 20th from _____ until _____.

_____ We will not need X-Care on the 20th

Note: This is only available for students in grades K-8

Extended Care ~ Kindergarten 12:30 Dismissal Intent

Please indicate below your Extended Care Schedule for when Kindergarten is let out at 12:30

Family Name: _____ Student Name: _____

| Day | Date | Will Need | Will Not Need |
|------|----------|---------------------------|---------------|
| Wed | Sept. 4 | | |
| Thur | Sept. 5 | | |
| Fri | Sept. 6 | | |
| | | | |
| Mon | Sept. 9 | | |
| Tue | Sept. 10 | | |
| Wed | Sept. 11 | | |
| Thur | Sept. 12 | | |
| Fri | Sept. 13 | | |
| | | | |
| Mon | Sept. 16 | | |
| Tue | Sept. 17 | | |
| Wed | Sept. 18 | | |
| Thur | Sept. 19 | | |
| Fri | Sept. 20 | No School Special Sign Up | |

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|--|---|
| | We will use the program as a drop-in |
|--|---|

Please try to give advanced notice if you plan on having your child join us.