

Welcome to The Lion King Jr!

The process is just getting started, and the excitement has already begun to build! Before we can get on stage and put this show together, a few things must happen first. Please carefully read through everything, and return the required forms on time, in order to be a part of this amazing performance! By submitting your forms, and fee, no later than December 8<sup>th</sup>, you are officially accepting your role, which is announced on December 2<sup>nd</sup>.

Please place the following in an envelope marked Lion King Jr, and return to school office no later than December 8th:

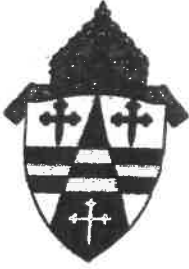
- Parent Consent Form and Liability Waiver & Medical
- Parent Support Team and Contact Information
- Lion King Jr. Company Contract
- Check made out to OLL for:
  - \$75 per student
  - \$90 per family (if you have more than one student in the production)
  - Scholarships are available. If you are interested in this option, please contact Mr. McGovern.

At this time the rehearsal calendar is still under process. As soon as it is finalized we will publish it to you. Some VERY important dates to put on your calendar now:

- Saturday, January 27<sup>th</sup> Choreo Day/Small Group Work actors will be called at times, to be determined as date gets closer, for touch-ups and focused work
- Saturday, February 24<sup>th</sup> Costume Parade actors will need to be available at times, to be determined as date gets closer, for Full Hair, Make-Up, Costume Fitting, and Pictures
- TECH WEEK:
  - Sunday, March 11<sup>th</sup> Tech Rehearsal, 5p – 8:30p
  - Monday, March 12<sup>th</sup> Dress Rehearsal, Call Times TBD – 8:30p
  - Tuesday, March 13<sup>th</sup> Dress Rehearsal, Call Times TBD – 8:30p
  - Wednesday, March 14<sup>th</sup> Final Rehearsal/School Performance 1p – 3:30p
- PERFORMANCES (call times TBD)
  - Thursday, March 15<sup>th</sup> 7p Show
  - Friday, March 16<sup>th</sup> 7p Show
  - Saturday, March 17<sup>th</sup> 7p Show
  - Sunday, March 19<sup>th</sup> 2p Show

If you have any questions, please contact Jennifer at [jkush@ollseattle.org](mailto:jkush@ollseattle.org)





Archdiocese of Seattle

FIELD TRIP
Parental/Guardian Consent Form and Liability Waiver

Participant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

I, (Parent/Guardian) \_\_\_\_\_, grant permission for my child, (Child's Name) \_\_\_\_\_, to participate in this organization-sponsored event that requires transportation to a location away from the organization site. This activity will take place under the guidance and direction of organization employees and/or volunteers from Our Lady of the Lake (Name of Organization)

A brief description of the activity follows:

Type of event: After school musical rehearsals for Lion King Jr. Disney's
Location of event: Our Lady of the Lake
Individual(s) in charge: Jennifer Kresh, Merry Kay Clayton, Musical Director
Date and time of departure: 1/4/18 - 3/18/18
Mode of transportation to and from event: Schedules will be updated and posted
Cost: \_\_\_\_\_

Effective July 1, 2007, children less than 8 years olds must be restrained in child restraint systems, unless the child is 4 feet 9 inches or taller. A child who is 8 years old or older, or 4 feet 9 inches or taller, must be properly restrained either with the motor vehicle's safety belt or an appropriately fitting child restraint system. Children under 13 years old must be transported in rear seats where it is practical to do so.

As parent and/or legal guardian, I remain legally responsible for any personal actions taken by the above named minor participant.

I agree on behalf of myself, my child named herein, or our heirs, successors and assigns, to hold harmless and defend (Organization) Our Lady of the Lake its officers, directors and agents, and the Corporation of the Catholic Archbishop of Seattle, chaperones, or representatives associated with the event, from any and all actions, claims, demands, damages, costs, expenses and all consequential damage arising from or in connection with my child attending the event or in connection with any illness or injury or cost of medical treatment in connection therewith, and I agree to compensate the organization, its officers, directors and agents, and the Corporation of the Catholic Archbishop of Seattle, chaperones, or representatives associated with the event for reasonable attorney's fees and expenses arising therewith.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

**Medical Matters:**

I hereby warrant that to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child.

**Emergency Medical Treatment:**

In the event of an emergency, I hereby give permission to transport my child to a hospital for emergency medical or surgical treatment. I wish to be advised prior to any further treatment by the hospital or doctor. In the event of an emergency, if you are unable to reach me at the above numbers, contact:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Family doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Family Health Plan Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_

**Specific Medical Information:** The organization will take reasonable care to see that the following information will be held in confidence:

Allergic reactions (medications, foods, plants, insects, etc.): \_\_\_\_\_

Immunizations-- date of last tetanus/diphtheria immunization: \_\_\_\_\_

Does child have a medically prescribed diet? \_\_\_\_\_

Any physical limitations? \_\_\_\_\_

Is child subject to chronic homesickness, emotional reactions to new situations, sleepwalking, bedwetting, fainting? \_\_\_\_\_

Has child recently been exposed to contagious disease or conditions, such as mumps, measles, chickenpox, etc.? If so, date and disease or condition: \_\_\_\_\_

You should be aware of these special medical conditions of my child:

Parent Support Team for  
Our Lady of the Lake Production of The Lion King Jr.

Parent or Guardian Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Please check all you feel you can do:

- **Producer:** Needs to help coordinate volunteers and keep communication flowing. Assist director in all areas of production including: budgeting and paperwork.
- **Costume Head:** Needs to coordinate with director: design, creation and purchase of all costume pieces. Also, is responsible for the organization and return of all borrowed pieces.
- **Costumers:** Need to assist costume head in sewing, thrift shopping, getting kids dressed during the show.
- **Prop Head:** Needs to coordinate with director: design, find, beg, borrow or steal props. Also, is responsible for the organization and return of all borrowed pieces.
- **Props:** Need to assist prop head in designing and finding props
- **Master Builder:** Needs to build sets and occasional props.
- **Set Crew:** Need to be able to come and help with set construction, painting, and anything else dealing with the construction of the production.
- **Lighting Design Assistant:** Work with Lighting Designer, along with student crew.
- **Ticket Sales:** Needs to organize the creation of tickets, distribution, and sales of tickets.
- **House Manager:** Needs to prepare the house for performances, set up chairs, lay down carpet, communicate with stage manager for curtain. Work with student crew.
- **Make-up Head:** Need to supervise and train student and adult make-up artists.
- **Make-up Crew:** Available during Tech Week and Performances to apply makeup.

- **Hair Head:** Need to supervise and train student and adult hair artists.
- **Hair Crew:** Available during Tech Week and Performances to do hair.
- **Snack Coordinator:** Organize snacks when needed for cast and crew.
- **Publicity and Promo Head:** Organize a crew that is responsible of all areas of publicity. This includes: selling ads for program, creating and producing poster. Advertising in Church Bulletin, School Newsletter, and around the community.
- **Publicity and Promo Crew:** Works with the Publicity and Promo head in all things publicity.
- **Program Head:** Coordinates with Publicity/Promo Head in creating and producing the program.
- **Photographer:** Needs to take photos at Costume Parade, and throughout the process at various times.
- **Videographer:** Needs to coordinate 2 nights for the show to be filmed.
- **Cast Party:** Needs to organize the cast party, Sunday evening of March 18, after the set has been struck

Please know we will be calling upon volunteers throughout the process for the following: supervision at rehearsals and performances, bringing snacks/food for cast and crew, working concessions, different work parties. We will communicate our need for these volunteers through emails.



## Company Contract

Putting up a theatrical production takes discipline, commitment, collaboration and preparation. In signing the contract to work on "The Lion King Jr.," we have several expectations of you:

1. To attend every rehearsal call for which you are called. If you are ill, have your parents email Jennifer. All scheduling conflicts need to be worked out in advance. Only two missed rehearsals allowed.
2. Due to the school's liability, you must stay in the designated rehearsal area and follow school rules at all times. No wandering around the school. Let us know when you are using the restrooms.
3. To arrive at each rehearsal on time and prepared; with your script, pencils, a notebook and anything else you are instructed to have with you.
4. To be polite and respectful of fellow actors and crew members, as well as the director, or any other adult you are working with.
5. To treat your script with pride and not twist, rip, wrinkle or throw it.
6. To set an example for others by having a good attitude.
7. To not touch any props, costumes, set pieces or anyone else's script unless told to do so.

I understand the contents of this contract and commit to the above expectations.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

